

*Plus, 2*

5 July 1955

MEMORANDUM FOR: Director of Personnel

THROUGH : Comptroller

SUBJECT : Audit of Leave Administration

1. Please make the audit requested in the attached Bureau of the Budget Bulletin No. 55-6, "Audit of Leave Administration," and prepare the requested report for my signature. Needless to say, this report should be fully coordinated with and transmitted to me through the Comptroller.

2. Inasmuch as I believe the Comptroller has statistics available which would facilitate an audit without delay, I see no reason why we shouldn't get this done by the 1st of August.

3. In preparing this report you should bear in mind that it will be transmitted by the Bureau of the Budget to the Chairman of the House Committee on Post Office and Civil Service and the Chairman of the Civil Service Commission.

/s/

L. K. WHITE  
Deputy Director  
(Support)

1 Att:  
BOB Bulletin 55-6

DD/S:LKW:laq  
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